

To sign up for Scrip program:

Go to Shopwithscrip.com. Click on “Order Scrip” tab across the top. Since you are not registered yet, click on “Sign Up Here,” which will bring you to a family registration page. Complete it and click “I accept.”

Now you can login with the email address and password that you have chosen. I recommend you first click on “Retailers” tab and then “three column list” on the left and print it for ease of finding merchants.

Once you login, the next screen will have 4 boxes on it with the lower right one “Non-Profits(s)”, click on “Manage Non Profits”.

It will ask you for the enrollment code of your group. Our code is: **D464BAEE14962**
When you type that in, West Springfield Choral Patrons Assoc/ VA should come up. Click on “Next” next to our group.

“New Order” page comes up and you start ordering the number of cards you want of each retailer. Each time, click “add to cart” and when done click “checkout.” Review your order for accuracy and then click “finish order.”

“Order Confirmation Page” comes up, review it again, print it off for your records and then get me a check for the total made out to WSHS CPA. The scrip company will let me know that someone has ordered from our group. Once I have your check I will release the order to be shipped. I will be submitting orders on Tuesday mornings. It takes 2-3 days to get to me and I will let you know when I have it.

In order to cover the shipping cost which is the only fee this company charges, CPA will charge you 1% of your total order from the amount you are getting from the companies.

For example: If you order \$200 from Home Depot (3% return), \$50 Starbucks (7%), \$50 Chipotle (10%) your total would be \$300 with \$14.50 earned. We would charge you \$3.00, which means that \$11.50 was just added to your student account. We all buy things all the time and now if you plan ahead you can get “free” money towards your student account. I hope you all take advantage of this program.

You can also have your friends and neighbors sign up and have it put towards your account. To make the accounting easier, please ask them to put your last name in parentheses next to their name when they sign up so I know which family to credit those purchases. If you have any problems or questions, please let me know.

Thank you, happy shopping.

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